



**Minute of the 12th Annual General Meeting
Sunday 23rd April 2017 at 2.15pm
Inchgarth Community Centre, Aberdeen**

1) Opening of the Meeting: Welcome and Apologies

Faye Simpson welcomed everyone to the meeting and introduced the current committee. Apologies were received from Rosey Leiper.

2) Appointment of a Chairperson and Secretary for the meeting

Faye Simpson proposed that Christine Richardson was appointed Chairperson of the meeting and Katie Stott was appointed Minute Secretary. This was agreed unanimously by the floor.

3) Establish the Electoral Register for the meeting

This was established as 12 Leaders and 21 members.

4) Appointment of Two Minute Adjusters and Tellers

Jenny Chapman and John Gregory were proposed and accepted unanimously.

5) Has the AGM been convened in accordance with the Constitution?

The meeting unanimously accepted that the AGM had been properly convened.

6) Establish the Agenda

The agenda was unanimously accepted.

7) Approval of Minutes of previous AGM 2016 and Matters Arising

The Minute of the AGM 2016 was accepted as read and approved. Proposed by Jan Hosie and seconded by Allan Copland.

Matters arising

(a) Provision of Kit: Faye reported that point 7 of the Committee's Member Survey Response suggested that a new Kit Committee be set up – but as yet no volunteers had come forward.

8) Review Committee's Reports:

a) Annual Report – including Operational Plan for 2017-18

Faye thanked all those who had contributed to the report. Faye explained how she was standing down after two years and had really enjoyed her time in post. She highlighted the dedicated members that keep coming to the classes and thanked the leaders for their hard work in setting up new classes, keeping classes going and for covering other leader's classes.

F&S Aberdeen Membership numbers have declined to 696 at the end of 2016. Our current membership stands at 644 of whom 105 are new members. Faye noted that the committee was aiming for over 700 members by the year end.

The Member Survey was completed by 35% of members and the feedback was extremely positive with no significant changes suggested – a very positive result. Faye thanked all the members who took the time to fill in the survey. Faye highlighted that there were two themes of note - social outings and clothing provision. The committee have proposed that two new groups be formed (a Kit Committee and a Social Committee) and members are asked to contact their leaders or email the association if they are interested in volunteering. Faye highlighted that Leaders are very busy and that the association needs members to come forward and volunteer.

Faye revisited the sad news of Kath MacKinnon passing away. Kath was a very popular leader, and even though she had been ill for some time it was still a shock. The Association is thinking of her family and friends at this difficult time and knows how much she will be missed.

Honorary Membership – Faye explained that the committee had received two nominations and that the committee had nominated two more. Appendix 3 details their nominations. Faye explained how each nominee had undertaken different roles over the years and that they are true assets to the association. The committee was delighted to be able to award them Honorary Membership.

Faye highlighted that at present there is no clear process regarding Honorary Membership and that the new committee will take this matter forward as an action.

Faye thanked the Leaders for continuing to motivate us. This year a new jympa class was set up in Ballater and a new Dans class in Aberdeen - but they were not successful despite every effort. Faye highlighted how difficult it is to find new venues, and disappointing for the leaders when things don't work out. She thanked the leaders for their effort and hopes that future new classes will be successful. Leaders were also thanked for their continuous work and effort with their new programmes across the year. Faye also highlighted that many of our Leaders have dual roles and Faye thanked them for taking on the extra work.

Jim Wilson has done a grand job as Treasurer throughout the year. His biggest challenge this year has been moving to online-banking, a very long and painful journey that was worth it in the end! Jim was thanked for his commitment and patience with this.

Education Report - Thank you to Jackie Leiper who has done a grand job in keeping us all up to date with what is happening in the F&S educational world. Jackie arranges our educators. This year we had Johan and Stina visit and both are very keen to attend again. They gave some excellent feedback to us. We have a trainee leader this year, Ashwini Rao, who has been for Step 1 in Sweden and will return in June for Step 2 with the aim of achieving her Licence in September. We wish Ashwini good luck. We also hope to have a new class type on offer later this year, Flex. It is always difficult to get leaders on new class courses as they are in Sweden and in Swedish! We are very lucky that we have a translator from Brussels. Very exciting news.

Viking Hiking – Allan Copland stood down from his leadership role earlier this year and Faye thanked him for his true dedication over the years with no weather putting him off! Thanks to Dave Willett for taking over from Allan. Dave tabled the Viking Hiking Report. Numbers have grown over the last 6 months. One of the main issues has been the education of the leaders due to the loss of Allan but this is being addressed. Although numbers are good Viking Hiking needs to increase its publicity. It is hoped to organise a 15th Anniversary celebration this year.

Publicity Group – (Appendix 1) Despite the absence of a formal publicity group there is still a lot going on. Faye thanked all those that have helped out over the year. The association plans to make more use of our members to publicise our classes and events and asked members to

pass any ideas on to Leaders. Susanne Johnston asked for it to be noted that of our 105 new members this year 103 have heard of us by word of mouth.

Faye thanked Jackie for her Facebook report and pointed out that you don't need a Facebook account to see our page. Please 'like' the page once found.

Katie Stott was thanked for her work on updating the website and in particular getting it back up and running when there are problems.

Balmoral – Faye gave a big “well done” to all the Leaders who took part in the four warm ups and their races yesterday at Balmoral. It was great to hear that we had made it on to Saturday STV 6pm News.

International News – the F&S R&S Riks AGM was on the 18th March but the minutes are not out yet. We are waiting to hear if there is any change in the logo. An international sub-group was set up for non-Swedish based groups, to make sure we have a voice in Sweden.

Operational Plan (Appendix 2) - was referred too but Faye noted that it was only right that the new committee determined what is taken forward to next year.

Finally on behalf of the committee, and on a personal level Faye thanked all members, for their support whilst she has been in the role and wished the new committee and chair all the best.

Allan Copland asked for it to be recorded that it is the fourth year that F&S has participated in the Golden Games.

Christine thanked Faye for her summary of a very long document and encouraged those present to please pass it on to others as it was a very interesting read. She also commented that as a group we may feel a bit isolated in Scotland, but if you are in London please visit F&S down there.

(b) Finance Report (January 2016 – December 2016)

Jim Wilson tabled the Finance report and highlighted a small decrease in funds and noted that Membership income was fairly static.

There were no questions from the floor.

(c) Budget for current financial year

Jim Wilson explained that due to the expense of new leader training this years indicative budget may result in a deficit of £1600.

There were no questions from the floor.

9) Auditor's Report

Julie Vickers has audited the accounts but made no recommendations.

10) Adopt balance sheet/Income & Expenditure Accounts

The accounts were proposed by John Gregory and seconded by Jackie Leiper

11) Decision on annual membership fee

Membership agreed to remain £8. Unanimously agreed by the floor.

12) Discussion and vote on Motions put forward

None submitted

13) Decision on the remuneration of the Treasurer and Auditor

Christine thanked Jim for his hard work and making it look so much easier than it is- particularly in sorting out the online-banking. No proposals to change the remuneration. Agreement unanimously from floor.

14) Election of members of the Committee:

a) Election of Chairperson for term of 1 year

Karen Grant to be elected for Chairperson. Proposed by Mandy McWilliam and seconded by Joan Thain

b) Election of full Committee Members (term of one or two years)

Katie Stott to join the full committee. Proposed by Karen Grant and seconded by Jenny Chapman.

All other members (Pauline Westwood, Kirsty Thomson and Dave Willett) would remain on the committee. Unanimously agreed by the floor.

c) Election of Substitute Committee Members for term of 1 year

John Gregory re-elected – unanimously agreed by the floor

Jill Callendar - proposed by Allan Copland and seconded by Susanne Johnston.

Rachel Charlton - proposed by Susanne Johnston and seconded by Allan Copland.

Joanna Ewen - proposed by Susanne Johnston and seconded by Allan Copland.

Christine gave big thank you to Jenny Chapman who will step down and a thank you to Katie for her term as she now moves on to the full committee.

d) Election of members of the Election Committee for a term of 1 year, one of whom shall be elected Convenor

Janet Hosie and Rosey Leiper re-elected unanimously by the floor.

Shelia Lawson elected - proposed by Allan Copland and seconded by Karen Grant

Christine Richardson thanked Jackie Leiper who is standing down this year.

e) Membership Registrar

Susanne Johnston continues in this role – unanimously agreed by the floor.

Susanne asked it to be noted that she is glad to see some non-leaders being elected this year.

15) Election of Auditor and Deputy Auditor

Unanimously agreed by the floor

16) A.O.C.B.

a) Awarding of Honorary Memberships

Jackie Leiper was awarded a certificate and flowers.

Joan Thain was awarded a certificate and flowers.

Susanne Johnston was awarded a certificate and flowers.
Rosey Leiper was presented with her award at the Ashvale High Tea after she completed her 15 mile race at Balmoral!

Christine congratulated all four new Honorary Members and asked that members read the nomination paperwork about why the awards were made.

17) Closing of Annual General Meeting

Christine thanked Faye for all her hard work and how easy she has made the role of chairperson look and presented her with thank you gifts from the association.

Faye thanked everyone for their hard work and presented Christine Richardson and Katie Stott with flowers for their work at the AGM. The raffle was drawn and the meeting was followed by a Dans class led by Jackie Leiper and Fiona Aitcheson.

Meeting closed at 15:15pm

Raffle Draw

Winners

Mavis Moore

Maureen Duncan

Jenny Chapman

Signatures:

Christine Richardson (Chair)

Katie Stott (Secretary).....

Jenny Chapman (Minute Checker).....

John Gregory (Minute Checker).....